University of Maryland
3 Job Postings For January 2015
Winter/Spring DC Internships with the Center for Effective Government
Center for Effective Government

**Position Type:** Internship (Fall or Spring Part-Time), Winter/January Term Internship

**Desired Major(s):** All Majors

**Location:** Washington, District of Columbia (United States)

**Description:** For more than 30 years, the Center for Effective Government has been at the forefront of fighting for social justice and the public interest. Nationally known and impactful beyond its size, the Center strives for an open, effective government that invests in the common good, protects people and the environment, and advances the national priorities defined by an active, informed citizenry. We build broad-based coalitions to advance these values, create tools to encourage citizen participation in our government, work with policymakers to develop reform proposals, and publish research reports. This work is widely used by partners and allies, and it has been featured by MSNBC, CNN, C-SPAN, NPR, USA Today, the Wall Street Journal, The New York Times, The Washington Post, prominent online outlets such as The Huffington Post, and a wide selection of regional, state, and local papers, radio outlets, and television stations.

We are a resource for policymakers, the media, advocacy groups, community organizations, and the public.

We are looking for interns who want to join us in advocating for a government that proactively discloses useful information to citizens so they can safeguard the well-being of their families and communities; a robust regulatory system to protect the health and well-being of the American people; and a transparent and effective budget process that generates sustainable investments in America and our quality of life.

Internship responsibilities vary, but may include:

- **Research & Analysis** – Analysis and research into critical public policy areas and preparing investigative reports.
- **Communications & Media** – Assist with writing and editing, including blog posts, newsletters, and social media.
- **Monitor Congress & Federal Agencies** – Monitor the progress of legislation in Congress and the actions of federal agencies.
- **Outreach** – Work with coalition partners at the national, state and local levels to support our policy areas.
- **Program Assistance** – Assist with other program responsibilities as needed, including administrative and clerical tasks (usually no more than 15 percent clerical).
- Other program responsibilities as needed, including a small portion of administrative and clerical tasks.

Our internships are available each academic semester and have flexible start and end dates. Visit http://foreffectivegov.org/internships for more information on our internship program.
Winter/Spring 2015 Internships

- Environmental Right-to-Know Policy Internship: Support the Center's work to make sure that citizens have a right to know about environmental dangers in the communities, especially around the issues of hydraulic fracturing ("fracking"), chemical security, and the federal toxics release inventory.
- Open, Accountable Government Policy Internship: Support the Center's work to create a more open and accountable government. The open government program advocates for proactive government disclosure of timely, useful information that empowers people to participate in democracy and safeguard the well-being of their families and communities. This includes making sure there are universal standards of open government, including guidelines that ensure as much information as possible is posted on interactive websites in a timely manner and that government data is easy to understand, contextualized, and downloadable.
- Regulatory Policy Internship: Support the Center's work to advocate for common sense standards and public safeguards that protect our national economy, air and water quality, food and product safety, and workers' and citizens' health. The Center stands for a regulatory system that updates and enforces these standards and safeguards without excessive delay or undue influence from regulated industries.
- Coalition for Sensible Safeguards Internship: The Center co-chairs this coalition and the intern will support CSS's work to strengthen and defend our country's system of regulatory safeguards (clean air and water laws, worker safety laws, laws regulating Wall Street) that provide a stable framework that gives a greater quality of life and paves the way for a sound economy that benefits us all.
- Social Justice Research Internship: The intern will research how policies enacted over the years because of social justice movements have improved the lives of Americans and our democracy; look at the work of current social justice organizations and the cutting edge ideas and policies they are promoting; and help build and refine the Center's database of progressive organizations to facilitate interactions between social justice organizations and activists.

Benefits

Interns at the Center for Effective Government have the opportunity to perform substantive work that positively impacts public policy. Interns learn new skills, receive feedback and mentoring, and gain valuable professional experience with policy analysis, advocacy, and the nonprofit sector.

We offer a collegial work environment and flexible schedule to accommodate your academic responsibilities and work-life balance. If your school offers academic credit for internships, we will work with you to meet your school's requirements.

A monthly stipend of up to $500 may be available to offset housing and travel expenses.

Qualifications
• Knowledge of, and interest in, U.S. public policy and governmental process.
• Ability to conduct research on complex public policy issues and communicate the results of that research in a clear and concise manner.
• Reliable and well-organized, with effective interpersonal skills.
• Knowledge of the Microsoft Office suite of programs, especially Word and Excel.
• Ability to work independently.
• Enrolled in or recently completed an undergraduate or graduate program.
• Available to intern at least 16 hours per week.

How to apply

Email the following to Rick Trilsch, Internship Director, at internships@foreffectivegov.org with “Winter/Spring 2015 Internship” in the subject line:

• A compelling cover letter explaining why you’re interested in the internship, indicating your availability and preferred start and end dates, listing which internship(s) you are interested in, and mentioning where you saw the internship advertised.
• Resume – one page preferred, but no more than two pages.
• Writing sample - can be from coursework or other experience addressing a U.S. public policy issue. Preferably the writing sample should be less than four pages.

The Center for Effective Government encourages minority applicants and veterans to apply. We do not discriminate on the basis of race, color, national or ethnic origin, religion, sex, age, handicap, pregnancy, sexual orientation, or veteran status. EOE

www.foreffectivegov.org/internships

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<th>Job Function:</th>
<th>Agriculture/Natural Resources/Environment, Communication, Research, Other</th>
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<td>Desired Class Level(s):</td>
<td>Sophomore, Junior, Senior</td>
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**2015 Research Internship**  
National Association of Counties

**Position Type:** Internship (Fall or Spring Part-Time)

**Desired Major(s):** All Majors

**Location:** Washington, District of Columbia (United States)

**Description:** The National Association of Counties (NACo) has an opening for two interns in its Research Department. Interns provide research and administrative support for the Research Staff in the daily operation of the Research Department as well as in completing major on-going research projects.

Undergraduate students (especially upperclassmen), graduate students, and recent college graduates majoring in public policy, public administration, urban policy, geography, economics, statistics/mathematics, other social sciences or related fields of interest to NACo are encouraged to apply. Our most successful applicants are proficient in handling large databases and/or constructing maps and have good communication skills.

Experience with at least one of the following software packages (Stata, SAS and ArcGIS) is strongly recommended for this position.

Preference will be given to students with an interest in local/state government careers.

**Hours/Salary:**
Interns typically work at least 2-3 full days, up to 29 hours per week, depending on the Department's needs and the intern's availability.

**Application Procedures:**
To apply for an internship, please send a resume to research@naco.org.

In your email indicate your availability (approximate number of hours per week available to work and approximate start and end dates).

Applications are processed on a rolling basis until all available positions are filled, so early application is encouraged.

**Job Function:** Research

**Desired Class Level(s):** Freshman, Sophomore, Junior, Senior, Masters Candidate

**Approximate Hours Per Week:** 21-29 hours per week
Fellow (Analyst and Researcher)
Tax Foundation

Position Type: Entry Level (Full-Time), Internship (Fall or Spring Part-Time), Off-Campus Part-Time

Job Location(s): Washington, District of Columbia (United States)

Description: The Tax Foundation hosts one-year and three-month paid fellowships. The Taxes and Growth Fellowship Program provides fellows with the instruction, mentorship, and hands on experience necessary to understand, operate, and build economic models for analyzing tax and spending policy. Fellows must have at least a bachelors degree in a quantitative or analytical discipline, including economics, computer science, public policy, or related fields. Three-month fellows use the Tax Foundations Taxes and Growth (TAG) model to analyze public policy. One-year fellows work with Tax Foundation economists to expand and improve the TAG Model.

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Three-Month Fellowship:
Three-month fellows learn to analyze tax policy with the Tax Foundations Taxes and Growth (TAG) model. Fellows work with Tax Foundation economists to prepare, model, and write analysis for proposals from federal policymakers. In addition, fellows design their own tax reform proposals.

During the three-month program, fellows attend a weekly classroom lesson taught by Tax Foundation economists and other experts in the fields of economic modeling, taxes, and public policy.

The three-month fellowship is designed for students who have completed their bachelors degree and/or are working on their graduate studies. The Tax Foundation only accepts two fellows per term, so early applications are recommended. Three-month fellows are paid.

Dates
We have three terms for our three-month fellowship in 2015:
Spring 2015 (February 16 to May 15)
Application Deadline: January 26, 2015
Summer 2015 (June 1 to August 14)
Application Deadline: April 3, 2015
Fall 2015 (September 7 to December 4)
Application Deadline: July 31, 2015

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One-Year Fellowship:
One-year fellows work with Tax Foundation economists to expand and improve the Taxes and Growth (TAG) model and publish academic papers. One-year fellows learn national accounting, macroeconomic modeling, and computer programming from a weekly lecture and one-on-one instruction from Tax Foundation economists.

During the first three months, fellows attend a weekly lecture taught by Tax Foundation economists and other experts. The following nine months, fellows work one-on-one with Tax Foundation economists to refine and expand a portion of the TAG model. Fellows are expected to write an academic-journal quality paper on their TAG model project.
The one-year fellowship is best suited for students who have completed all but the thesis of their masters degree or students working on their PhD studies. The Tax Foundation encourages master and doctoral students to use their modeling projects as their thesis or a chapter in their dissertation. The Tax Foundation will work with fellows PhD advisors to ensure that modeling projects meet university standards. The Tax Foundation only hosts two one-year fellows at a time. One-year fellows are paid.

**Dates**

The program runs from June 1, 2015 to May 31, 2016. The application deadline is March 13, 2015.

**Job Function:** Computer Science/Statistics, Research, Social Services, Other

**Salary Range:** Competitive wage