Summer Internship
Centers for Medicare and Medicaid Services

Position Type: Summer Internship

Desired Major(s): All Majors

Location: Baltimore, Maryland (United States)

Description: STUDENT INTERN WANTED!!!

All majors accepted, preferred majors include – Public Health, Public Administration, Public Policy, Pharmacy, Law, Information Technology, Statistics, Economics, and Pre-Med.

Description

The Medicare Drug Benefit and C&D Data Group (MDBG) at the Centers for Medicare & Medicaid Services (CMS) is responsible for implementing and overseeing the Medicare prescription drug benefit (Part D). MDBG approves formularies and benefits for the Part D program, drafts and implements regulations, runs a sophisticated data management system to manage Part D (as well as other Medicare programs), develops quality and performance measurement indicators, and issues compliance actions when insurers do not follow Medicare’s rules. It’s a dynamic group with more than 80 professionals spanning many disciplines, including pharmacy, law, policy, public health, statistics, economics, and information technology.

We are seeking a summer intern to provide administrative support to the directors of the group part of the time, and work on a project tailored to the intern’s discipline of study for the remainder of the time. Administrative support will include preparing briefing books and managing schedules for the group directors. The intern will have the opportunity to work on a project in one of the following areas: Part D operations; formulary and benefits review; compliance; IT; or quality metrics, depending on the intern’s skills and interest.

This is a non-paid internship which will provide an opportunity for an intern to learn first-hand about Part D policies, regulations, and operations; the mechanics of contracting with the Federal government; and to apply this newly-gained knowledge to a real-world, high-profile project. The intern should be available to work a minimum of 16 hours per week, up to full time. The specific schedule can be flexible, as long as work hours include Monday, Wednesday, and Friday mornings.

Job Function: Administrative/Support Services, Healthcare

Desired Class Level(s): Freshman, Sophomore, Junior, Senior