Summer Intern, User Experience
Pew Research Center

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<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Summer Internship</th>
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<tbody>
<tr>
<td><strong>Desired Major(s):</strong></td>
<td>Information Studies (iSchool)/Human-Computer Interaction (GRAD)</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Washington, District of Columbia (United States)</td>
</tr>
</tbody>
</table>

**Description:**
Organization Overview:
Pew Research Center is a nonpartisan fact tank that informs the public about the issues, attitudes and trends shaping America and the world. It conducts public opinion polling, demographic research, media content analysis and other empirical social science research in the areas of U.S. politics and policy views; media and journalism; internet and technology; religion and public life; Hispanic trends; global attitudes and U.S. social and demographic trends. Pew Research does not take policy positions. It is a subsidiary of The Pew Charitable Trusts. Pew Research Center’s work is carried out by a staff of 140.

Position Summary:
The summer internship is a paid internship opportunity during the summer of 2016 (beginning in May or June 2016) for undergraduate students in their junior or senior year, recent college graduates, or graduate level students with an interest in user experience (UX) or human-computer interaction (HCI). The intern will be expected to assist the digital team on various user-centered design and research tasks. For all of these tasks, knowledge of user-centered design principles and research methods is critical.

Pew Research Center’s digital team produces, designs and develops all of the Center’s digital products and interactive features, for both public and internal audiences, including the pewresearch.org website. The User Experience Intern works with digital team members and the Center’s research staff to help ensure that the Center’s research is presented online in
ways that best meet the needs of the Center's diverse audiences.

Primary Responsibilities:
User interface design (includes creating wireframes and interactive prototypes).
Usability testing: planning, recruiting, conducting; analyzing and presenting results.
Making design recommendations based on findings from usability testing.
Assisting the User Experience designer with special projects as needed.

Application Procedure:
A complete application will include the following required items:
A cover letter highlighting your skills and describing in detail your user centered design and user research experience
A resume.
Sample work in an online portfolio or email attachment.
Undergraduate and graduate transcripts (unofficial transcripts are acceptable).
Names and contact information for three academic or professional references.

Applicant should applications to careers@pewresearch.org. Responses can also be mailed to:

Human Resources Department
Pew Research Center
1615 L Street, NW Suite 800
Washington, DC 20036

Due to the volume of applications received, applicants will be notified only if they are selected for interviews.

We are an equal opportunity employer.

<table>
<thead>
<tr>
<th><strong>Job Function:</strong></th>
<th>Computer Science/Statistics, Creative/Design/Multimedia</th>
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<tbody>
<tr>
<td><strong>Desired Class Level(s):</strong></td>
<td>Senior, Masters Candidate, Recent Grad (up to 1 year out)</td>
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<tr>
<td><strong>Approximate Hours Per Week:</strong></td>
<td>37.5</td>
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<tr>
<td><strong>Salary Level:</strong></td>
<td>$15/Hour</td>
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<tr>
<td><strong>Qualifications:</strong></td>
<td>Education/Training/Experience: College student pursuing a Bachelor’s degree (and completed a minimum of</td>
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</table>
their junior year) or a graduate degree or a recent college graduate (graduated in the past year).

Primary area of study must be Human Computer Interaction, Information Design/Architecture, Interaction Design, User-Centered Design, or a similar discipline.

Strong portfolio demonstrating careful thought and in-depth knowledge human factors and user experience design principles.

Experience facilitating usability testing and user interviews.

Knowledge, Skill and Workplace:

Must have solid understanding of usability guidelines, user experience design principles and best practices

Must know how to research specific audience types and adapt design for specific needs, goals, traits and preferences.

Maturity and excellent communication skills (especially listening) required

Knowledge of Adobe products including Illustrator and Photoshop required.
Summer Intern, Politics
Pew Research Center

**Position Type:** Summer Internship

**Desired Major(s):** Behavioral and Social Sciences/Government and Politics, Behavioral and Social Sciences/Sociology, Behavioral and Social Sciences/Survey Methodology (GRAD), Computer, Mathematical, and Natural Sciences/Mathematical Statistics (GRAD)

**Location:** Washington, District of Columbia (United States)

**Description:**

Organization Overview:

Pew Research Center is a nonpartisan fact tank that informs the public about the issues, attitudes and trends shaping America and the world. It conducts public opinion polling, demographic research, media content analysis and other empirical social science research in the areas of U.S. politics and policy views; media and journalism; internet and technology; religion and public life; Hispanic trends; global attitudes and U.S. social and demographic trends. Pew Research does not take policy positions. It is a subsidiary of The Pew Charitable Trusts. Pew Research Center's work is carried out by a staff of 140.

Position Summary:

The summer internship is a paid internship opportunity during the summer of 2016 (beginning in May or June 2016) for undergraduate students in their junior or senior year, recent college graduates, or graduate level students with an interest in political polling or survey research. The intern will be expected to assist the research team on various aspects of the survey process, including questionnaire development, data management, statistical analysis, reporting of survey results and quality control. For all of these tasks, attention to detail and individual judgment are critical in maintaining the highest standards of accuracy and impartiality.

Pew Research Center’s politics research
group studies American attitudes toward politics, the press and public policy issues. In this role it serves as a valuable information resource for political leaders, journalists, scholars and citizens. They conduct regular weekly and monthly polls on politics and major policy issues in the United States. In addition, the Center periodically fields major surveys on the news media and social issues.

Primary Responsibilities:
- Number checking, fact checking, proofing
- Data management, maintaining and reviewing internal files and databases
- Assisting in the production of Center reports; creating tables, charts and slides in MS Office suite.
- Assisting staff with special projects and related research, as necessary.

Application Procedure:
A complete application will include the following required items:
- A cover letter highlighting your skills and describing in detail your quantitative and statistical experience, including use of specific statistical software programs (please also give an indication of your schedule, including what dates you are available).
- A resume.
- Undergraduate and graduate transcripts (unofficial transcripts are acceptable).
- Names and contact information for three academic or professional references.

Applicant should applications to careers@pewresearch.org. Responses can also be mailed to:

Human Resources Department
Pew Research Center
1615 L Street, NW Suite 800
Washington, DC 20036

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Job Function: Research
**Desired Class Level(s):** Junior, Senior, Masters Candidate, Recent Grad (up to 1 year out)

**Duration:** Summer 2016

**Approximate Hours Per Week:** 37.5

**Salary Level:** $15/Hour

**Qualifications:**

**Education/Training/Experience:**
- College student either pursuing a Bachelor's degree (and completed a minimum of their sophomore year) or a graduate degree or a recent college graduate (graduated in the past year).
- Experience with data management and analysis in SPSS or other statistical software and at least one course in statistical methods.
- Background in political science, sociology or related fields preferred.

**Knowledge, Skill and Workplace:**
- A “numbers” person with strong quantitative and statistical skills.
- Experience with MS Word, Excel and PowerPoint.
- Interest in Americans politics and polling.
- Ability to balance numerous tasks simultaneously and meet tight deadlines.
Business Proposal Internship
Mathematica Policy Research, Inc.

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<th>Position Type:</th>
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<td>Desired Major(s):</td>
<td>All Majors</td>
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<tr>
<td>Location:</td>
<td>Washington, District of Columbia (United States)</td>
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<td></td>
<td>Princeton, New Jersey (United States)</td>
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<tr>
<td>Description:</td>
<td>Available locations: Princeton, NJ; Washington, DC</td>
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Mathematica is a nationally recognized research organization that conducts social policy studies on health care, disability, education, welfare, nutrition, and other related topics. Our mission is to improve public well-being by bringing the highest quality of standards, objectivity, and excellence to bear on the work we do for our clients, which include federal, state, and local government agencies, as well as foundations.

We are seeking a dynamic and self-starting person to join the business proposal support team in our Princeton, NJ and Washington, DC offices for a full-time, paid, summer proposal internship, with the possibility of working overtime as needed. In this role, you will assist us with producing high quality proposals that contribute to Mathematica's success with engaging and meaningful work.

Your main responsibilities are the following:

- Develop budgets that may involve advanced Excel formulas
- Prepare business proposals which are responsive to the federal government's request for proposal guidelines
- Collaborate with Proposal Directors and key proposal team members on all aspects of budget and proposal preparation

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<td>Desired Class Level(s):</td>
<td>Junior, Senior</td>
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<tr>
<td>Duration:</td>
<td>May-September</td>
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<tr>
<td>Approximate Hours Per Week:</td>
<td>Full-Time</td>
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<td><strong>Salary Level:</strong></td>
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| **Qualifications:** | - A minimum of two completed years of undergraduate studies pursuing a degree in business or public administration, liberal arts, or other related field  
- Demonstrated experience or completed coursework using the Excel applications in manipulating data  
- Strong organizational skills  
- A keen eye for detail  
- Excellent written and verbal communication skills  
- Strong critical thinking skills  
- The ability to handle multiple priorities, sometimes simultaneously, under deadline pressures  
- The ability to work overtime, as needed |
Summer Intern, Methodology
Pew Research Center

**Position Type:** Summer Internship

**Desired Major(s):** Behavioral and Social Sciences/Government and Politics, Behavioral and Social Sciences/Sociology, Behavioral and Social Sciences/Survey Methodology (GRAD), Computer, Mathematical, and Natural Sciences/Applied Mathematics and Scientific Computation (GRAD), Computer, Mathematical, and Natural Sciences/Mathematical Statistics (GRAD)

**Location:** Washington, District of Columbia (United States)

**Description:**

Organization Overview:
Pew Research Center is a nonpartisan fact tank that informs the public about the issues, attitudes and trends shaping America and the world. It conducts public opinion polling, demographic research, media content analysis and other empirical social science research in the areas of U.S. politics and policy views; media and journalism; internet and technology; religion and public life; Hispanic trends; global attitudes and U.S. social and demographic trends. Pew Research Center does not take policy positions. It is a subsidiary of The Pew Charitable Trusts. The Center’s work is carried out by a staff of 130.

Position Summary:
The summer internship is a paid internship opportunity during the summer of 2016 (beginning in May or June 2016) for undergraduate students in their junior or senior year, recent college graduates, or graduate level students with an interest in survey research methodology.

The Intern works directly with the methodology team in shaping the Pew Research Center’s methodological research agenda, implementing methodological research objectives and providing methodological guidance to research projects across the Pew Research Center. Interns are involved in all aspects of the survey research
process within the Pew Research Center including questionnaire development, data management, statistical analysis, reporting of survey results and quality control. For all of these tasks, attention to detail and individual judgment are critical.

This position reports to the Director of Survey Research and works closely with other researchers on staff.

Primary Responsibilities:
Data analysis.
Assisting with the operation of the American Trends Panel including working with users to develop questionnaire modules, interacting with the panel’s contractor team, assisting with data cleaning and processing, computing and analyzing panel performance data, reporting findings and other related tasks.
Assist Methods staff in working with research staff to provide methodological advice at various stages in the research process, including overall study design, sampling, questionnaire development, data collection, weighting, analysis and reporting.
Assist with writing methodology sections for reports and maintaining methodology-related materials on the website.
Assist with the design and implementation of other methodological projects.
FLSA Status: Non-exempt

Application Procedure:
A complete application will include the following required items:
A cover letter highlighting your skills and describing in detail your quantitative and statistical experience, including use of specific statistical software programs (please also give an indication of your schedule, including what dates you are available).
A resume.
Transcripts (unofficial transcripts are acceptable).
Names and contact information for three academic or professional references.
Applicant should apply to careers@pewresearch.org. Responses can also be mailed to:

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<td></td>
<td>Background in data management and analysis required.</td>
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<td>Experience with SPSS, SAS, Stata, R, or other statistical software required.</td>
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<td>Background in Social Science preferred.</td>
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<td>Experience with survey research preferred.</td>
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<tr>
<td>Knowledge &amp; Skills Requirements:</td>
<td>Interest in public opinion and polling required.</td>
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<td></td>
<td>A “numbers person” with strong quantitative and statistical skills.</td>
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<td>Detail oriented with exacting standards to maintain accuracy and impartiality in all work products.</td>
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<td>Strong verbal and written communications skills.</td>
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<td>Interest in expanding skills to cover new analytical tools and methods.</td>
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<td>Ability to work well in a team setting.</td>
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<td>Ability to balance numerous tasks simultaneously and meet tight deadlines.</td>
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Policy Internship
Environmental and Energy Study Institute (EESI)

Position Type: Winter/January Term Internship

Location: Washington, District of Columbia (United States)

Description: Next available position: Summer 2016 semester. The application deadline is March 4, 2016.
Assist EESI Staff with research and writing projects focusing on energy and environmentally-related policy issues including, but not limited to: climate change, sustainable transportation and green communities, smart growth, high performance green buildings, energy efficiency initiatives, renewable energy and other various topics as needed.

Intern Responsibilities
• Research, write, and edit articles and web content on a broad range of energy, environment, and US policy issues.
• Attend Congressional hearings, other legislative activities and scientific and policy briefings and share observations with staff verbally or in writing.
• Policy research and analysis, including budget, appropriations and current and upcoming legislation at the federal and state level.
• Research and draft program and legislative reports (fact sheets, white papers.)
• Assist with outreach, logistical preparation and execution of EESI sponsored Congressional briefings.
• Identify, monitor and report on relevant science, technology and policy issues.
• Update and maintain social media presence.
• Project-related administrative tasks as necessary.

Intern Qualifications
• Bachelor's or master's degree (or degree in progress) in a field directly related to environmental policy or public policy. (This requirement may be waived for candidates with demonstrated skill, experience, and interest in these fields.)
• Interest in environmental and energy
issues, with particular enthusiasm for the communication of pertinent information to policymakers and other interested parties.

- Strong writing and research skills; clear and concise writing is required for newsletters, hearing/briefing write-ups and facts sheets.
- Detail-oriented
- Self-starter, flexible and able to manage multiple tasks
- Open to feedback, with strong desire to develop professional skills
- Effective interpersonal communication skills
- Ability to work in a team or independently as needed
- Ability to represent EESI professionally at events on Capitol Hill
- Proficiency in Microsoft Office

Internship Application Requirements

This internship requires a commitment of 25-40 hours per week for 10-12 weeks, with a possible extension. You will work with EESI Staff on one or more program areas: Energy & Climate, Sustainable Transportation & Communities, High Performance Green Buildings, or Sustainable Biomass & Agriculture. Please specify in your cover letter if you have an interest in a specific program area of focus, or if you have specific qualifications for a particular program area. Please also specify the time period during which you seek to intern. Citizens of any nation, with a valid visa may apply. We offer a friendly, informal and progressive work environment.

To apply please submit the following to Alison Alford at aalford [at] eesi.org. Please include your name in the subject line of the e-mail:

- Cover letter explaining your interests, what you hope to gain, and what you can contribute during an internship with EESI. Please include any specific areas of interest in the energy and environmental field.
- Current resume
- Writing sample, two-to-five pages in length; can be an excerpt of longer paper.
- Unofficial transcript
Please include your name in the subject line of the e-mail. The position is unpaid, however, a transportation benefit is available. The application deadline is March 4, 2016. Thank you for your interest.

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<td><strong>Duration:</strong></td>
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<td><strong>Approximate Hours Per Week:</strong></td>
<td>25-40 hours per week</td>
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</table>
**Investment Promotion Internship**
SelectUSA - US Department of Commerce

**Position Type:** Summer Internship

**Desired Major(s):** Behavioral and Social Sciences/Economics, Behavioral and Social Sciences/Government and Politics, Business, Public Policy

**Location:** Washington, District of Columbia (United States)

**Description:** SelectUSA has vacancies for unpaid internships in Washington throughout the year on a semester basis. This is an excellent opportunity for students to gain valuable experience and insight into business investment in the United States, international capital flows, and U.S. investment policy. Duties will range across all aspects of the operation, including handling incoming investor inquiries; significant assignments in research, writing, and economic analysis; generation of reports, PowerPoint presentations, talking points, and briefing materials for U.S. government officials; and other related administrative and research activities.

**Job Function:** Administrative/Support Services, Consulting, Management/Administration, Marketing/Sales, Research, Other

**Desired Class Level(s):** Freshman, Sophomore, Junior, Senior, Masters Candidate

**Qualifications:** Candidates should have a strong interest in international investment and trade, international relations, and/or economics; excellent attention to detail; ability to work independently; strong research, writing, and computer skills; U.S. citizenship; and current enrollment in an undergraduate or graduate school program.

Priority will be given to candidates who are available full time (35-40 hours per week), but part-time hours may be considered on an exceptional basis.
Change the World @ The U.S. Dept of Energy - Pacific Northwest National Laboratory

Position Type:  Entry Level (New Graduates), Internship (Fall or Spring Part-Time), Co-op (Fall or Spring Full-Time), Off-Campus Part-Time

Job Location(s):  Richland, Washington (United States), Nationwide (United States), College Park, Maryland (United States), Seattle, Washington (United States)

Description:  Powered by the creativity and innovation of 4,300 exceptional scientists, engineers and support professionals, the U.S. Department of Energy's (DOE's) Pacific Northwest National Laboratory is advancing the frontiers of science and addressing some of the most challenging problems in energy, the environment and national security.

A Premier Chemistry, Environmental Sciences and Data Analytics Lab (http://goo.gl/Acm0yZ)

PNNL is the DOE's premier chemistry, environmental sciences, and data analytics national laboratory. We also are home to the Environmental Molecular Sciences Laboratory (EMSL), one of DOE's scientific user facilities.

At PNNL, our researchers provide national leadership in four areas:
- Deepening our understanding of climate science
- Inventing the future power grid
- Preventing nuclear proliferation
- Speeding environmental remediation.

Other areas where we make important contributions include energy storage, microbial biology and cyber security. We partner extensively with other labs, academia, and industry in our research, development and deployment activities.

We hope this message has piqued your interest to learn more about PNNL. We enthusiastically welcome your help and engagement. We therefore invite you to join us as a collaborator, new hire, or intern in making scientific discoveries and technological innovations that will transform our world.

Join our team and help us make the next big discovery!

Apply online at the various links

Jobs/Internships by Education Level
Undergraduate Internships http://goo.gl/uBVLRa
University of Maryland Job Postings For February 2016

Masters Internships http://goo.gl/uMmhXh
PhD Internships - http://goo.gl/c97Wjz
Post-Bachelor - http://goo.gl/DPXfyq
Post-Master - http://goo.gl/XkQYn3
Post-Doctorate - http://goo.gl/64zwD3

Jobs/Internships by Academic Discipline
Biology - http://goo.gl/GsNhko
Chemical Engineering - http://goo.gl/vffXfj
Chemistry - http://goo.gl/hUzckY
Computer Science - http://goo.gl/MhrW3m
Data Science - http://goo.gl/TacnzS
Epidemiology / Public Health -http://goo.gl/r80TQq
Mechanical Engineering - http://goo.gl/ZASi5s
Physics - http://goo.gl/hrPrVq
Policy/International Relations - http://goo.gl/fWGi9

Co-operative Opportunities
(Summer/Fall/Winter/Spring)
Science Undergraduate Laboratory Internship (SULI)
Program* http://goo.gl/U4kRxt
*Be sure to select PNNL as your #1 Location.

We're working on: http://goo.gl/Acm0yZ

Hear from a recruiter: https://goo.gl/5ni39Z

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<tr>
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<th>Agriculture/Natural Resources/Environment, Arts/Design/Planning, Computer Science/Statistics, Engineering, Research, Sciences</th>
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<tbody>
<tr>
<td>Salary Range:</td>
<td>Competitive / All Paid</td>
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