University of Maryland
3 Job Postings For March 2015
Policy Intern (Summer 2015, Washington, DC)
Lumina Foundation

**Position Type:** Summer Internship, Internship (Fall or Spring Part-Time)

**Desired Major(s):** All Majors

**Location:** Washington, DC, District of Columbia (United States)

**Description:** Policy Intern (Summer 2015, Washington, DC)

Lumina is an independent, private foundation committed to increasing the proportion of Americans who have high-quality, college-level learning. Our mission is defined by a specific goal: to increase the proportion of Americans with high-quality college degrees, certificates and credentials to 60 percent by 2025. Lumina’s outcomes-based approach focuses on helping to design and build an accessible, responsive and accountable higher education system while fostering a national sense of urgency to achieve this goal, known as Goal 2025.

Area of Focus: Strategies to Advance Federal Policy and Create New Models of Student Financial Support

Duration: 12-15 weeks
May 18—September 4 (dates open to negotiation)

Departments
Policy and Mobilization
Strategy Development

Supervisor
David Croom (Policy Associate)

Co-Leads
Julie Peller (Director of Federal Policy)
Zakiya Smith (Strategy Director)

Compensation
$18-$22, depending on experience

Schedule
Minimum 20 hrs/week, 30-40 hrs/week preferred
Flexibility negotiated with supervisor (additional hours per week may also be negotiated)

Background
Lumina Foundation’s Goal 2025
Lumina Foundation’s Federal Policy Priorities
Lumina Foundation’s New Models of Student Financial Support work

Responsibilities
The candidate will be required to provide support and assistance on the delivery of specific projects across the DC based staff. This will involve minimal administrative support; liaising with a wide variety of people and organizations, undertaking background research and literature reviews; writing, proofing and editing of important deliverables; and the organization of events.

Work with Strategy Directors and Associate to conduct federal policy and student financial support outreach;
Conduct research on policy issues, and help staff in the development of relevant deliverables; and
Assist Policy Associate with the tracking, collecting and monitoring of databases relevant to strategy work.

Required

Strong communication (written and oral) & analytical skills
Ability to work independently
Digital & technical literacy
Ability to collaborate and willingness to work with a team
Familiarity with federal policy environment
Familiarity with higher education policy, especially barriers to completion for 21st Century students (students of color, low income students, first generation students, adults, veterans, etc.)
Familiarity with barriers, policy issues, and effective practice related to student financial support, with an emphasis on state and federal financial aid models

Qualifications

A currently enrolled graduate student or doctoral candidate
Recent graduates of Masters/Doctoral/professional graduates also considered

Anticipated Outcomes for the Intern

Better understanding of and exposure to federal postsecondary policy and related systems
Better understanding of and exposure to effective practice related to student financial support at the postsecondary education level
Exposure to key convening, research and writing opportunities related to postsecondary attainment
Fluency in Lumina's Goal 2025
Ability to understand high-level key concepts in the Lumina 2013-16 Strategic Plan
Increased understanding of private philanthropy and foundations
Increased access to network of key higher education experts

Notes

Hiring contingent on favorable background check results.
Must work onsite in the Foundation's Washington, DC office.
Candidates are welcome to temporarily relocate to Washington, DC but we do not pay relocation fees.
Applicants should send, to the e-mail address below, a letter of interest and resume/curriculum vitae as attachments outlining experience relevant to the position and desired compensation.
Please specify the position you are applying for in the subject line.
Deadline for applications is Friday March 27, 2015.
David Croom  
Policy Associate  
luminaintern@luminafoundation.org  

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<thead>
<tr>
<th>Job Function:</th>
<th>Research</th>
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<tbody>
<tr>
<td>Desired Class Level(s):</td>
<td>Masters Candidate, Doctoral Candidate, Post Doctorate, Recent Grad (up to 1 year out)</td>
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Research Internship
ndp | analytics

**Position Type:** Summer Internship, Internship (Fall or Spring Part-Time)

**Desired Major(s):** Behavioral and Social Sciences/Economics, Business

**Location:** Washington, District of Columbia (United States)

**Description:**
- Searching, collecting, and organizing economic and financial data from government and commercial sources
- Collecting, reviewing, and synthesizing academic literature, trade publications, and government reports
- Assisting in industry and market research on a variety of topics and issues
- Gathering and disseminating industry and company information about target customers
- Working collaboratively with researchers to identify and write research and advocacy reports
- Perform other duties and ad-hoc projects as assigned

**Job Function:** Research

**Desired Class Level(s):** Sophomore, Junior, Senior

**Qualifications:**
- Must have legal status to work in the U.S.
- Meticulous attention to details
- Interests in public policies, economics, data, and analytics
- Excellent verbal and written communication, organizational, research, and interpersonal skills
- Rising Junior or Senior in business, economics, public policy, political science or related field
- Strong proficiency in Microsoft Office (Excel, Word, Outlook, Powerpoint)
### Public Policy Intern
Consumer Federation of America

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
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<tbody>
<tr>
<td><strong>Desired Major(s):</strong></td>
<td>Behavioral and Social Sciences/Economics, Behavioral and Social Sciences/Government and Politics, Public Health/Public Health (MPH), Public Health/Health Administration (MHA), Public Policy</td>
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<td><strong>Location:</strong></td>
<td>Washington, District of Columbia (United States)</td>
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<td><strong>Description:</strong></td>
<td>The Consumer Federation of America (CFA), an association of more than 250 nonprofit consumer organizations that was established in 1968 to advance the consumer interest through research, advocacy, and education, is seeking talented, motivated interns with an interest in food and product safety, consumer protection, and financial services. Interns work with advocates to advance pro-consumer policy on a variety of issues before Congress, the White House, federal and state regulatory agencies, state legislatures, and the courts. They also assist with research to investigate consumer issues, such as high-cost credit, privacy, the safety of children’s products, and fish, meat and poultry inspection. Based at the Consumer Federation of America’s office in Washington, DC, the internship is unpaid, though course credit can be given if the intern makes appropriate arrangements. In-city transportation stipends may be available. To apply for an internship, submit a cover letter and resume to Sara Cooper (<a href="mailto:scooper@consumerfed.org">scooper@consumerfed.org</a>). Applications will be considered on a rolling basis.</td>
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<td><strong>Desired Class Level(s):</strong></td>
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<td><strong>Duration:</strong></td>
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<td><strong>Approximate Hours Per Week:</strong></td>
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<td><strong>Salary Level:</strong></td>
<td>unpaid</td>
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<tr>
<td><strong>Qualifications:</strong></td>
<td>CFA seeks applicants who are pursuing a graduate or law degree and who possess a high level of oral and written communication skills.</td>
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