Position Type: Internship (Fall or Spring Part-Time)

Desired Major(s): All Majors

Location: Washington DC, District of Columbia (United States)

Description: We are now accepting applications for the U.S. Department of State 2015 Spring Student Internship Program (unpaid).

Click here (https://www.usajobs.gov/GetJob/ViewDetails/369816600) to go directly to USAJobs to start the Gateway to State online application. Please note that the deadline to submit completed applications is July 1, 2014.

This program offers U.S. citizen undergraduate and graduate students the opportunity to participate in 10-week, unpaid internships that provide intensive educational and professional experience within the environment of America’s principle foreign affairs agency.

The unpaid internships are available at many of the over 270 U.S. embassies, consulates and missions to international organizations around the world, as well as at the Department of State in Washington, D.C. and other locations throughout the U.S. Participants gain first-hand, hands-on experience, and learn the realities of working in – and with – Foreign and Civil Service professionals who are at the forefront of America’s diplomatic efforts.

As an unpaid intern, you may have the opportunity to:

Participate in meetings with senior level U.S. government or foreign government officials;
Draft, edit, or contribute to cables, reports, communications, talking points, or other materials used by policy makers in furthering U.S. foreign policy objectives;
Help organize and support events, including international and/or multi-lateral meetings and conferences on critical global issues;
Contribute to the management and administration of the Department of State and America’s foreign policy; and
Engage directly with U.S. or foreign audiences to promote U.S. foreign policy and improve understanding of U.S. culture and society.

So consider spending your Spring 2015 with the U.S. Department of State, witnessing and participating in the formulation and implementation of U.S. foreign policy, working closely with the U.S. diplomats and civil servants who carry out America’s foreign policy initiatives. You’ll not only have an experience of a lifetime, you may even earn
* Applicants who are selected for a U.S. Department of State Student Internship Program (unpaid) can contact the selecting bureau, or the central Student Programs office, if they require further details about the program to support their request for academic credit.

Please visit http://careers.state.gov/intern/which-program-is-right-for-you for more information about the Spring 2015 Student Internship Program (unpaid), and to start the online application process via USAJobs. Please note that the deadline to submit completed applications is July 1, 2014.

We appreciate your interest in a career with the U.S. Department of State.

Visit our forums if you have any questions, or to search for topics of interest. The forums can be found under Connect on the careers.state.gov website. You can also search our FAQs for more information.

U.S. citizenship is required. An equal opportunity employer.

<table>
<thead>
<tr>
<th>Job Function:</th>
<th>Other</th>
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<tbody>
<tr>
<td>Desired Class Level(s):</td>
<td>Sophomore, Junior, Senior</td>
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</table>
Spring 2015 Unpaid Internships
US Department of State

Position Type: Co-op (Fall or Spring Full-Time)

Location: Washington, District of Columbia (United States)

Description: The U.S. Department of State is the lead U.S. foreign affairs agency responsible for advancing freedom for the benefit of the American people and the international community. The Department’s employees, Foreign Service Officers and Specialists, Civil Service professionals and Foreign Service Nationals work at more than 270 embassies, consulates, and missions. Together, they help to build and sustain a more democratic, secure, and prosperous world composed of well-governed states that respond to the needs of their people, reduce widespread poverty, and act responsibly within the international system.

The U.S. Department of State Student Internship is an unpaid, intensive internship offering U.S. citizen undergraduate and graduate students a chance to participate in the formulation and implementation of U.S. foreign policy, working closely with representatives of the U.S. Department of State’s Foreign and Civil Services. The program is both professionally and academically beneficial, providing participants with hands-on experience and insight into the substance and daily operations of U.S. foreign policy.

About half of U.S. Department of State Student Internship participants serve in Washington, D.C., with a limited number of opportunities available at Department field offices and facilities in other cities in the United States. Approximately half of these opportunities are offered in many of the over 270 U.S. embassies, consulates and missions to international organizations around the world. The U.S. Department of State Student Experience is also the only program within the agency that offers U.S. citizen undergraduate and graduate students the opportunity to work at a U.S. Embassy or Consulate overseas.

Applicants are allowed to select two bureaus or overseas posts in which they would like to work. Student Internship Programs are full-time opportunities, and generally last 10 weeks.

The U.S. Department of State Student Internship is NOT part of the Pathways Program. Unpaid internships in the U.S. Department of State Student Internship program cannot be non-competitively converted to Pathways Internship appointments, nor can they be non-competitively converted to career positions in the U.S. Department of State’s Foreign or Civil Services.

The Department of State tries to provide Student Interns with opportunities both educationally and professional substantive in nature. The purpose of the program is to provide students with
insight into work of U.S. foreign policy and the administration of
the U.S. Department of State and our diplomatic facilities around
the world. Specific duties and responsibilities vary according to the
domestic office or overseas post of assignment. Former
Department of State Student Experience Interns have written
reports on human rights issues, participated with trade
negotiations, assisted with U.S. citizen’s services or visa work,
helped Americans in distress abroad, supported and helped to
coordinate international conferences and visits of high-level officials,
researched economic or environmental issues, monitored and
evaluated media reporting, supported educational and cultural
exchange activities and identified U.S. experts to speak overseas,
and worked on web pages and electronic journals.

Other examples include interns with scientific and technical
backgrounds working on issues such as arms control, genetically
modified organisms (GMO’s), infectious diseases, and remote
sensing.

Also, students interested in management and administration may
use their expertise working on projects involving budgets, human
resources, information systems, or general logistical support to
posts abroad.

Student Experience Interns should also expect to do some routine
administrative work.

**Job Function:** Administrative/Support Services, Agriculture/Natural
Resources/Environment, Computer Science/Statistics, Consulting,
Engineering, Management/Administration

**Salary Level:** UNPAID

**Qualifications:**
- Must be enrolled as a degree-seeking student
- A continuing student and taking at least half-time academic course
  load.
- Must be at least a college Junior.
- Position subject to pre-employment background investigation
- Cumulative GPA 2.5 or higher

Must be US Citizen
<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Internship (Fall or Spring Part-Time)</th>
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</thead>
<tbody>
<tr>
<td>Desired Major(s):</td>
<td>Behavioral and Social Sciences, Business, Undergraduate Studies</td>
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<tr>
<td>Location:</td>
<td>Washington, District of Columbia (United States)</td>
</tr>
<tr>
<td>Description:</td>
<td>NSI's Internship program provides top-performing college students with an unparalleled opportunity to witness and participate in the functions and processes of a nationally-recognized, strategic consulting firm. Interns within our Consulting and Public Affairs practices are involved in developing client strategies to identify opportunities for client success. Projects can include researching trends in policy related to Medicaid, analyzing current events regarding Stimulus spending or investigating market demographics. The Business Development group provides an opportunity for interns to participate in the corporate sales lifecycle while working with company executives to pursue Fortune 100 firms, small start-ups and international non-profits. Projects may include target profiling, industry tracking, marketing/PR efforts and proposal/collateral development. While employed by NSI, interns are expected to work between 24-40 hours per week though exceptions can be made on a case-by-case basis.</td>
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<tr>
<td>Job Function:</td>
<td>Consulting</td>
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<td>Desired Class Level(s):</td>
<td>Sophomore, Junior, Senior</td>
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<td>Approximate Hours Per Week:</td>
<td>16+</td>
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<td>Qualifications:</td>
<td>Flexible, pro-active, motivated, collaborative, strong research skills, an interest in government and consulting.</td>
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</table>
**Position Type:** Summer Internship

**Desired Major(s):** Behavioral and Social Sciences/Economics, Business, Public Policy

**Location:** Washington, District of Columbia (United States)

**Description:**
The Milken Institute, with offices in Washington, DC, and Santa Monica, CA, is an independent, non-partisan economic think tank with a mission to improve lives around the world by advancing innovative economic and financial policy solutions that create jobs, widen access to capital, and enhance health.

The Milken Institute Center for Financial Markets, based in Washington, DC, is seeking a graduate student or undergraduate junior or senior for a paid Summer Internship. The candidate's coursework and/or major should have a significant focus on finance or economics, and the candidate should demonstrate an interest in one or more of the following aspects of public policy:

- U.S. housing finance and GSE reform
- The JOBS Act and access to capital for start-ups and small businesses
- Global banking regulation
- Capital markets and infrastructure financing in developing countries
- Financial market education for improved public policy

The position requires strong attention to detail, the ability to use Excel, comfort engaging Congressional offices on the phone, and research and writing skills.

To apply, candidates should submit a cover letter, resume, and writing sample in .doc or .pdf format to John Schellhase at jschellhase@milkeninstitute.org. Ideally, the candidate will be available from the end of May until early September, but some flexibility is allowed. Please refer to our website, milkeninstitute.org, for more information about the Milken Institute. Successful completion of a background check is required for employment in this position. The Milken Institute welcomes applications from all qualified candidates.

**Job Function:** Administrative/Support Services, Communication, Financial Services, Research, Other
Desired Class Level(s): Junior, Senior, Masters Candidate

Approximate Hours Per Week: 30

Salary Level: 10.00/hour

Qualifications: The candidate's coursework and/or major should have a significant focus on finance or economics, and the candidate should demonstrate an interest in one or more of the following aspects of public policy:

- U.S. housing finance and GSE reform
- The JOBS Act and access to capital for start-ups and small businesses
- Global banking regulation
- Capital markets and infrastructure financing in developing countries
- Financial market education for improved public policy

The position requires strong attention to detail, the ability to use Excel, comfort engaging Congressional offices on the phone, and research and writing skills.
Summer Intern: Higher Education Policy (551-410)
American Enterprise Institute for Public Policy Research (AEI)

**Position Type:** Summer Internship

**Desired Major(s):** All Majors

**Location:** Washington, District of Columbia (United States)

**Description:** Resident Scholar Andrew Kelly conducts research on higher education policy, innovation, financial aid reform, and the politics of education policy. Current projects include the federal higher education financial aid system, higher education performance by states, innovation in higher education, and how to encourage more efficient spending in higher education. An intern in the education department will assist with ongoing responsibilities associated with AEI’s Center on Higher Education Reform, including research and editing, event planning, and administrative tasks. The ideal candidate will have strong research abilities, attention to detail, an interest in higher education policy, curiosity and willingness to learn and explore the world of education policy, strong interpersonal skills, and the ability to multi-task and learn and adapt to a multitude of tasks, projects and research topics.

**Job Function:** Administrative/Support Services

**Desired Class Level(s):** Freshman